



# Coronavirus Food Assistance Program Stakeholder Webinar

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# Introduction

## J. Latrice Hill

FSA National Director of Outreach

- Questions should be submitted through the chat box
- Questions as applicable, will be answered and added to the CFAP FAQ [page](https://www.farmers.gov/cfap/faq).

<https://www.farmers.gov/cfap/faq>

# Welcome

**Richard Fordyce**  
**FSA Administrator**



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# Today's Discussion

- **What is CFAP?**
  - Eligibility and Payments
  - Forms and Documents for CFAP
- **The NOFA**
  - Understanding the NOFA
  - How producers can submit additional commodities
- **Stakeholder Toolkit/Resources**

# Coronavirus Food Assistance Program

## Goal: Relief for producers impacted by COVID-19

Provides direct payments to producers of eligible commodities

- Addresses price declines and supply chain disruptions, and additional marketing costs
- 80% of eligible payment now

# Coronavirus Food Assistance Program

- CFAP sign up runs from **May 26, 2020 - August 28, 2020**
- Producers must submit all eligibility forms within 60 days of signed application
- Producers apply individually to their local office through phone, electronic methods, mail or hand delivery to an office drop box.
- Producers self-certify to their losses; documentation needed for spot checks

# Eligibility

## Eligible producers:

- Must have ownership risk of identified commodities that suffered a 5% or greater national price decline as a result of the COVID-19 Pandemic or had substantial marketing costs of inventories\*
- Produce or own one of the following commodities:
  - Milk
  - Livestock
  - Non-Specialty Crops
  - Wool
  - Specialty Crops
- Visit <https://www.farmers.gov/cfap> to see the full list of eligible commodities

\*not applicable for specialty crops categories 2 and 3

# Eligibility

- Producer does NOT need to be an existing USDA customer
- Producers must own or share in the risk of the commodity and have a share of the commodity available for marketing
- Producer can participate in PPP or EIDL or USDA programs (including loans or risk management programs), if eligible, without conflict.

## Entity eligibility info

- \$250,000 per person and legal entity payment limitation
- Unlike other FSA programs, special payment limitation rules are applied to participants that are corporations, limited liability companies, and limited partnerships (corporate entities).
  - Can receive up to \$750,000 based upon the number of shareholders (not to exceed three shareholders) who are contributing at least 400 hours of active person management or personal active labor.

# Subject to Price Risk Provisions

- **CFAP commodities must be subject to price risk on January 15, 2020 to be eligible for CFAP**
- **Specialty crops**
  - Eligible specialty crops are those that experienced immediate losses, a price decline, spoiled, were unpaid, or were unharvested due to market conditions between January 15, 2020, and April 15, 2020.

# Commodities NOT Eligible

Commodities that did not suffer a five percent-or-greater price decline from mid-January 2020 to mid-April 2020 are not eligible for CFAP except for 2 categories of specialty crops

Commodities not eligible:

- Sheep more than 2 years old, eggs/layers, soft red winter wheat, hard red winter wheat, white wheat, rice, flax, rye, peanuts, feed barley, Extra Long Staple (ELS) cotton, alfalfa, forage crops, hemp, and tobacco.

Note: USDA may reconsider the excluded commodities if credible evidence is provided.

# Additional Commodities to be Considered for CFAP

Notice of Funding Availability (NOFA) requests info and data from stakeholders and producers on other commodities by **June 22, 2020**

- Seeks data on any commodity not currently eligible for CFAP
- Specific emphasis on data for nursery and aquaculture, and cut flower products

# CFAP Payments

- Will be processed and paid immediately after the application is approved.
- Will not be withheld to satisfy prior USDA debts nor offset by Treasury.

**Note:** This is not a loan program and payments do not have to be repaid (unless there has been an error or fraud). There is no fee to apply for this program.

# Forms & Documentation

**When applying, farmers will need to complete the following forms:**

- **CFAP Application – AD-3114** (automatically generated from the CFAP Application Generator and Payment Calculator)
- Member Information – CCC-901\*
- Adjusted Gross Income – CCC-941\*
- Income from Farming – CCC-942\*
- Highly Erodible Land / Wetlands – AD-1026\*
- Customer Information – AD-2047\*
- Direct Deposit – SF-3881\*

*Existing customers:  
Many of these  
documents may  
already be on file  
with FSA.*

A CFAP Application Generator and Payment Calculator is available to assist with the CFAP application process.

# Forms & Documentation cont.

Gathering the following types of documents and information will help producers fill out their application.

Livestock	Non-Specialty Crop & Wool	Specialty Crop	Dairy
Sales Records between Jan 15-Apr 15, 2020	Total 2019 Production Records	Sales Records between Jan 15-Apr 15, 2020	Production Records (by pounds) for months of Jan, Feb, and Mar 2020
Livestock inventory between Apr 16-May 14, 2020	Total 2019 production that was unsold as of Jan 15, 2020	Quantity of crops shipped and spoiled or unpaid between Jan 15-Apr 15, 2020	Milk marketing statements for Jan, Feb, and Mar 2020
		Acres of crops unharvested or will not be sold by Apr 15, 2020	Records of dumped milk for Jan, Feb, and Mar 2020

# A Note on Farm Numbers

A farm number is not required for application and payment

- Producers who are not able to check the 5a or 5b box on the AD-1026 will be contacted by their local office at a later date for records establishment.

5. Check one of these boxes if the statement applies; otherwise continue to Part B.

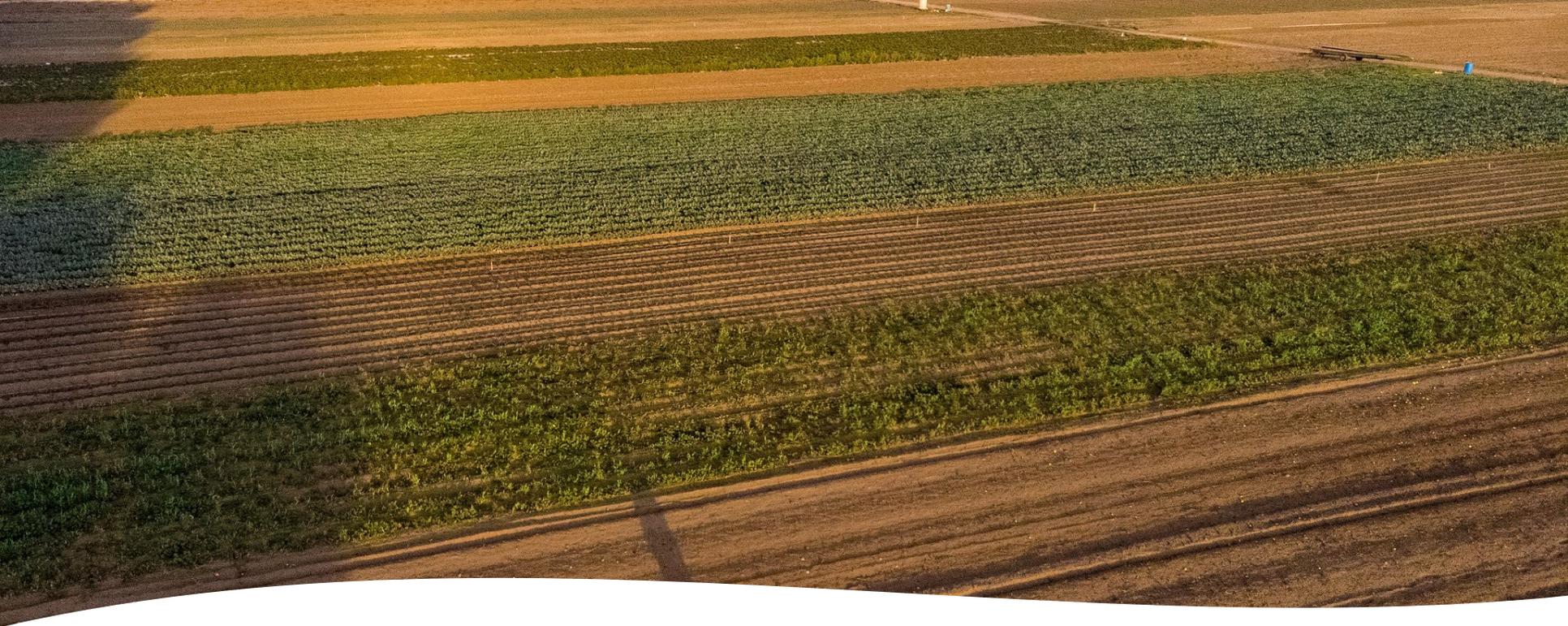
- A.  The producer in Part A does not have interest in land devoted to agriculture. Examples include bee keepers who place their hives on another person's land, producers of crops grown in greenhouses, and producers of aquaculture AND these producers do not own/lease any agricultural land themselves. **Note:** Do not check this box if the producer shares in a crop.
- B.  The producer in Part A meets all three of the following:
- does not participate in any USDA program that is subject to HELC and WC compliance except Federal Crop Insurance.
  - only has interest in land devoted to agriculture which is exclusively used for perennial crops, except sugarcane, and
  - has not converted a wetland after February 7, 2014.

Perennial crops include, but are not limited to, tree fruit, tree nuts, grapes, olives, native pasture and perennial forage. A producer that produces alfalfa should contact the Natural Resources Conservation Service at the nearest USDA Service Center to determine whether such production qualifies as production of a perennial crop.

**Note:** If either box is checked, and the producer in Part A does not participate in Farm Service Agency (FSA) or Natural Resources Conservation Service (NRCS) programs, the full tax identification number of the producer must be provided, but establishment of detailed farm records with FSA is not required. Go to Part D and sign and date.

# New to USDA?

- No farm number needed to apply and receive payment
  - FSA may follow up with certain producers after CFAP to establish a farm record in order to fulfill Highly Erodible Conservation and Wetland Conservation requirements
- Ask for help with your application
  - Phone appointment
  - CFAP Call Center
- Demographic and operation information forms needed. Producers will need to provide:
  - Name and address
  - Personal information, including your Tax Identification Number
  - Farm operating structure
  - Adjusted Gross Income compliance certification to ensure eligibility
  - Direct deposit information to enable payment



## Utilizing the Customer Call Center

- New FSA customers can call: **877-508-8364**
- Work one-on-one with an employee and get a direct transfer to the applicable service center

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# Order of events for farmers



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# Limited English Proficiency Resources

## **Forms in Spanish:**

- AD-3114; CCC-901; CCC-941; AD-102
- Fact sheets in Spanish

## **YouTube Video, Updated CFAP Application Generator and Payment Calculator:**

- Settings for Captions in different languages

**Call Center: Press 2 for Spanish**

# Tips for success

- Visit: [www.farmers.gov/cfap](http://www.farmers.gov/cfap)
  - Video of CFAP Application Generator and Payment Calculator available
- Utilize call center for initial application questions
- Take advantage of virtual applications
  - If needed, can be mailed
- Submit information through NOFA process for unlisted crops to be considered

# Additional Resources to help producers:

- Loan Debt Set Aside (DSA)
- EQIP Livestock Disposal
- Marketing Assistance Loan flexibility
- Farm Loan Flexibilities
- NRCS Contract Flexibility
- Digital Signatures



# Partnering with FSA

- **National Outreach Division Support**
- Facilitate national communications
- Hosting stakeholder and producer webinars
- Training field offices on outreach strategies & working with local partners

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# Activities for Partnership with FSA

- **Co-hosting webinars**
- **Holding virtual "Office Hours" with FSA**
- **Reaching producers without internet**



# State Outreach Coordinator Relationships



STATE OUTREACH  
COORDINATOR LISTING



COORDINATED WEBINARS  
FOR PRODUCERS



OVERSIGHT OF CFAP  
OUTREACH PLANS

# Stakeholder Toolkit

Available on [farmers.gov/cfap](https://farmers.gov/cfap)



## Contents to help you amplify the program:

- Key Messaging Points
- Newsletter Article
- Sample posts for social media activity
- Helpful links to factsheets, the Application Generator and Payment Calculator, and Program FAQ.

# Technical assistance needed!

- **Preparing producers prior to FSA contact**
- **Meaningful engagement**
- **Potential barriers to overcome**
  - Underserved producers and those who are new to USDA, will need more assistance
  - Not all crops are covered
  - Outreach limitations during the pandemic
  - Limited Staffing

# What happens after a producer signs a CFAP application?

- Producers have 60 days from signing their CFAP application to resolve any eligibility issues with their local office
- Local office begins reviewing a producer's application after the producer signs it, and will follow up with questions or missing information
- Approved applications are sent to processing for payment
- Producers will be notified and provided opportunity to respond to adjustments by USDA that affect a producer's payment

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